



MINUTES
Southwest Georgia Regional Commission
Executive Committee Meeting
Camilla, Georgia
May 28, 2020

The Executive Committee of the Southwest Georgia Regional Commission met Thursday, May 28, 2020, in the RC's large conference room. Due to the COVID-19 pandemic and the Governor's Shelter in Place Order, the Executive Committee met on behalf of the full Council in order to handle the regular business of the Council. Executive Committee Members present were Elaine Mays, John Spann, Danny Palmer and Paul Nagy. Calling into the meeting were Ben Hayward, Anthony Jones, Glenda Battle, and Jack Powell. Brenda Peterson was an excused absence.

Staff present was Executive Director Suzanne Angell, Deputy Director Barbara Reddick, and Executive Assistant, Heather White.

Chairman Elaine Mays called the meeting to order at approximately 6:07 p.m. She asked for a motion to approve the minutes from the Executive Committee meeting held April 30, 2020. Paul Nagy made a motion to approve the minutes. John Spann seconded the motion; all agreed.

Executive Director Suzanne Angell presented the April 2020 Financial Statement. The beginning fund balance of the General fund was \$556,029.88. There is a deficit of \$33,728.59 bringing the ending fund balance of the General Fund to \$522,301.29. The Revolving Loan Fund had a beginning balance of \$297,765.75. It has a net surplus of \$453.22, bringing the ending balance to \$298,218.97. The Regional Transportation Fund had a beginning fund balance of \$238,081.93. There is a net surplus of \$39,648.62, bringing the ending fund balance to \$277,730.55. The Regional Partners Network (RPN) had a beginning fund balance of \$7,355.64. There is a deficit in the RPN Fund of \$75.56 bringing the ending fund balance to \$7,280.08. The Pension Trust Fund had a beginning balance of \$916,875.96. There is deficit in the Pension Trust Fund of \$99,970.71, bringing the ending balance to \$816,905.25. Jack Powell made a motion to approve the April 2020 Financial Statement. Paul Nagy seconded the motion; all agreed.

Mrs. Angell reviewed and discussed the proposed FY21 budget and the calculation of the minimum unassigned fund balance with the Executive Committee. The FY21 budget proposes revenues in the amount of \$8,223,458.30 and expenses in the amount of \$6,475,612.16. This large projected surplus is due to the additional funding through the FTA CARES Act for the 5311 Transit program. A narrative explaining the proposed budget was sent to all Council members. Ms. Angell had not received any questions or comments concerning the budget from any Council members prior to the meeting. The proposed budget was tabled, in accordance with the SWGRC Bylaws, until the June 2020 Council meeting.

Ms. Mays asked Director Suzanne Angell to discuss a possible new format for the Annual Performance Evaluation of the Southwest Georgia Regional Commission and SWGRC Director. Samples of four alternate formats from other regional commissions were sent to all the Council members in their monthly packets. Ms. Angell did receive a couple of comments from Council members prior to the meeting that they preferred the layout of Southern GA Regional Commission's evaluation tool over the others. After discussion, the format of the Southern Georgia Regional Commission seemed to be the one that the majority of the members preferred. The evaluation criteria of Southern GA RC is the same as SWGRC, but the layout and format seems to be shorter (2 pages) and easier to follow. John Spann made the motion to accept the

evaluation format/layout that Southern GA RC is using, changing the info to reflect SWGRC. Paul Nagy seconded the motion. All approved, with the exception of Glenda Battle, who abstained.

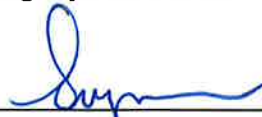
Deputy Director Barbara Reddick presented her planning report. She said they are staying very busy in the Planning Department. They are currently not working on any zoning contracts. Three CHIP Grants were awarded: Sylvester, Dougherty County and Blakely. \$306,000 for each community. The community Development Block Grant (CDBG) awards for 2020 should be announced by September. The RC submitted four applications. Various Pre-Hazard Mitigation Plans are awaiting their kick-off meetings. Most will be virtual meetings due to COVID 19 social distancing restrictions. The EDA Grant applications were not funded; however, the applicants will be able to re-apply under the CARES ACT. The Housing Task Force Meeting that was supposed to be held May 5th in Albany, Georgia will be held at a later date. There are discussions being held for virtual alternatives. The Brownfields Grants that were submitted in December of 2019 were not funded. There was good constructive criticism given to us regarding the application and we will re-apply. Our intern, Sansusi Tolulope Mary will be on hold for now due to COVID 19 social distancing rules. There are many contracts that are being worked on including a Revision of Charter for the City of Edison, and a Planning Consulting Contract for the City of Colquitt. Mrs. Reddick then reviewed the CARES Act grant applications for EDA (Planning and RLF) and the submission letters that need approval to submit. Glenda Battle made the motion to submit the letters and applications, Danny Palmer seconded the motion; all agreed. Heather White will email the Council a copy of the letters.

Mrs. Mays asked Executive Director to give her Executive Director's report. Kebo's is still closed to dine-in customers and they are not currently using our parking lot. We will be reopening our offices and staff will be back to work on Monday, June 1st. The exceptions will be those who fall under a high-risk category and those who are having issues finding childcare, so telecommuting will be extended for those staff members. We will encourage masks, social distancing, sanitizing and washing hands, and all of the precautions directed by the CDC and the Governor. Barbara was in touch with AARP representative Myrtle Habersham. The regional pilot application is still in process and Mrs. Angell hopes to present it at the June meeting to the full Council if we can have a meeting with the Council at that time. We will be exploring resources such as ZOOM in case we decide to have a virtual meeting. She also wishes to present this presentation to the City/County Managers within the next month or two. The rental property at 30 W. Broad St. has been rented again to an existing Camilla business. They have already moved in. Mrs. Angell is working with Mitchell County on their TSPLOST process. She attended Baconton's called City Council meeting via teleconference to assist with their project list. She also attended the Meig's City Council meeting to present the resolution and explain the TSPLOST process. She is assisting Sale City in getting their project list together and updating staff at Mitchell County regularly. She will be moderating a meeting in June for the County and Cities to discuss their final project lists. An audit Request for Proposal (RFP) was issued April 24, 2020. Proposals are due June 5, 2020 by 4PM. There will need to be an Audit Committee meeting in June to review proposals and select an auditor before June's council meeting.

With no other business Mrs. Mays adjourned the meeting adjourned at 7:28 p.m.



Elaine Mays, Chairman



Suzanne Angell, Executive Director