

Using Surplus is Easy!

Step 1 Confirm Program Participation

Confirm your organization's Eligibility by calling 404-657-8544. If you're not enrolled, the application and process is online and FREE!



REDUCE, REUSE, & RECYCLE
USE SURPLUS PROPERTY




Contact Information

Program Eligibility Specialist
404.651.6413

State Program
404.657.8544
Surplus.Property@doas.ga.gov

Federal Program
DOASFedSur@doas.ga.gov
404.657.6951

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Surplus Property

State and Federal Surplus Property for Georgia Nonprofits



Reuse is Recycling

Step 2 Search for Property Online

Depending on your status, search for property by category, item or location.



Step 3 Pick Up

Once you've confirmed allocation and paid the service charge, you'll be given a pick up authorization.

Just that simple!

SURPLUS DIVISION

SAVE TIME AND MONEY WITH SURPLUS PROPERTY

Each year Georgia state and the federal governments dispose of excess or surplus equipment through the DOAS Surplus Division. Frequently, this property is made available to eligible nonprofits at a fixed price that is significantly lower than what can be achieved on the open market. State and federal law prohibit giving property without a service charge, but our goal is to be revenue neutral so we are able to keep your costs low.

Eligibility

Not all of Georgia's nonprofit organizations are eligible for state and federal surplus. They must enroll in the program and maintain their eligibility. Organizations may be eligible for federal and/or state property depending on the service they provide. Eligible provider services may include:

- Healthcare
- Education (accredited schools, museums)
- Service to the impoverished
- Service to the elderly
- Veteran Service Organizations

The application process is free and requires documentation supporting the organization's mission.

State Surplus Property

**"SURPLUS: YOUR
FIRST SOURCE OF
SUPPLY!"**

In 2008, Surplus launched the virtual disposal process for state property. Assets that were previously moved to surplus centers and left for 30 days

now remain with the custodian state agency. Redistribution to nonprofits is first offered online for five business days. The online posting will list the item, location and service charge. If not redistributed, items are sold to the public through online auctions.

Federal Surplus Property

The Federal Government disposes of assets worldwide through the General Services Administration's



GSAXcess® web-based program. Local governments may search the data base and request property that supports their missions. The "search only" login information for GA participants is :

User ID: **4757GA**
Password: **GASURPLUS**

Once you've identified an asset you're interested in, contact us. We will make the formal request to GSA. If the property is allocated to your agency, you will receive an invoice and pick-up authorization.

Restrictions

As with many other government assistance programs, there are restrictions on the property received. Basic restrictions include: Property must be placed into use within one year and used for a year; During this period, it may not be sold, traded, cannibalized, destroyed, etc. without consent of DOAS Surplus.

Some items have longer restriction periods (and some in perpetuity.) Additional restrictions will be discussed before property is received.

Payment

For nonprofit customers, we accept agency checks and agency credit cards

Organizations must also provide a list of individuals who are authorized to request and receive property. This information will be updated annually.



**Requested property
must meet stated
mission needs.**