

Using Surplus is Easy!

Step 1

CONFIRM PROGRAM PARTICIPATION

Confirm your organization's Eligibility by calling 404-657-8544. If you're not enrolled, the application is free online at www.doas.ga.gov/surplus-property



Step 2

SEARCH FOR PROPERTY ONLINE

Depending on your status, search for property by category, item or location.



DOASFedSur@doas.ga.gov

Sign up for weekly Surplus Property Newsletters

State: <http://eepurl.com/b-yN2L>

Federal: <http://eepurl.com/055Y9>

Step 3

PICK UP

Once you've confirmed allocation and paid the service charge, you'll be given a pick up authorization.

Just that simple!

REDUCE, REUSE, & RECYCLE USE SURPLUS PROPERTY



Contact Information

Program Eligibility Specialist
470.819.2891

State Program
404.657.8544
Surplus.Property@doas.ga.gov

Federal Program
DOASFedSur@doas.ga.gov
470.819.2890

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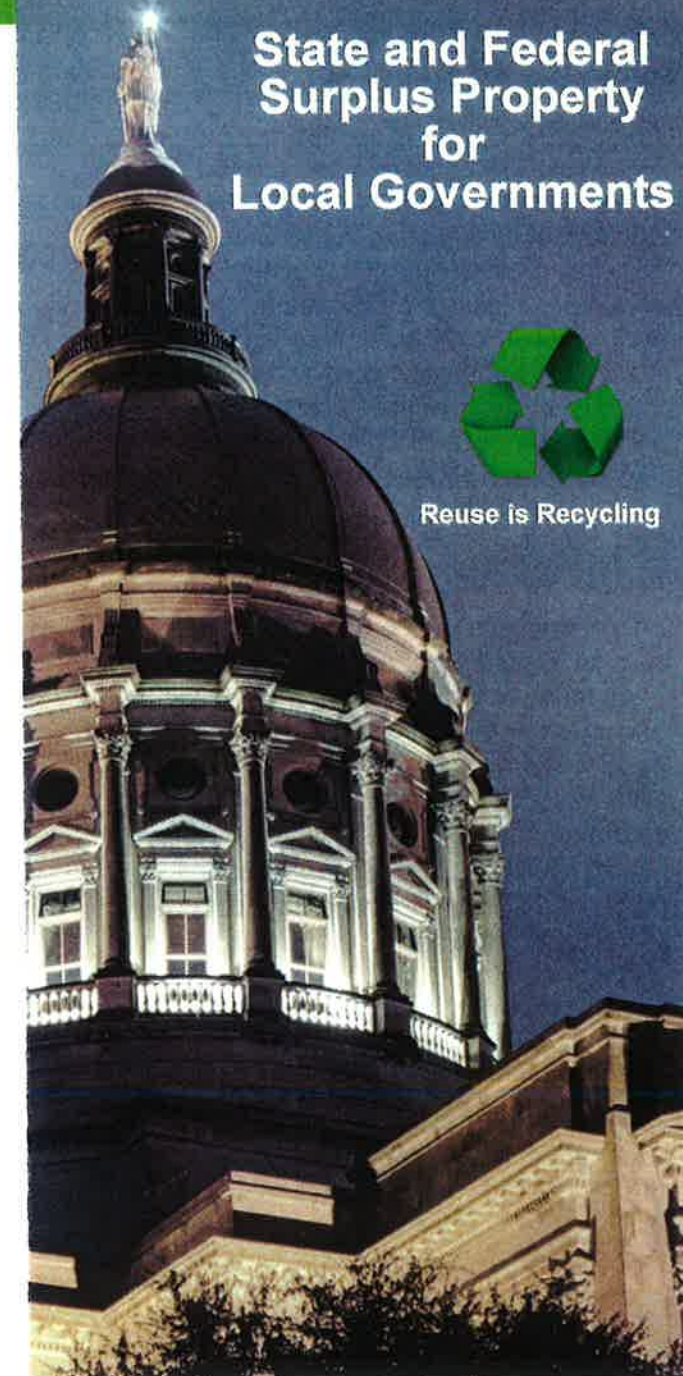
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Surplus Property

State and Federal
Surplus Property
for
Local Governments



Reuse is Recycling



SURPLUS DIVISION

SAVE TIME AND MONEY WITH SURPLUS



Each year Georgia state and the federal governments dispose of excess or surplus equipment through the DOAS Surplus Division. Frequently, this property is made available to eligible nonprofits at a fixed price that is significantly lower than what can be achieved on the open market. State and federal law prohibit giving property without a service charge, but our goal is to be revenue neutral so we are able to keep your costs low.

Eligibility

All local government entities are eligible to acquire state and federal surplus property. They must, however, enroll in the program and maintain their eligibility.

Different enrollment criteria apply based on the type of business unit. For instance, school systems must attain accreditation; police and sheriff departments must have POST certified officers.

Agencies must also provide a list of individuals who are authorized to request and receive property.



State Surplus Property

In 2008, Surplus launched the virtual disposal process for state property. Assets that were previously moved to surplus centers and left for 30 days now remain with the custodian state agency. Redistribution to local governments is first offered online for five business days. The online posting will list the item, location and service charge. If not redistributed, items are sold to the public through online auctions.



Federal Surplus Property

The Federal Government disposes of assets worldwide through the General Services Administration's GSAXcess® web-based program. Local governments may search the data base and request property that supports their missions. The "search only" login information for GA participants is:

User ID: 4757GA
Password: GASURPLUS



Once you've identified an asset you're interested in, contact us. We will make the formal request to GSA. If the property is allocated to your agency, you will receive an invoice and pick-up authorization.

Restrictions

As with many other government assistance programs, there are restrictions on the property received. Basic restrictions include: Property must be placed into use within one year and used for a year; During this period, it may not be sold, traded, cannibalized, destroyed, etc. without consent of DOAS Surplus.

Some items have longer restriction periods (and some in perpetuity.) Additional restrictions will be discussed before property is received.

Payment and Disposal Support

For local government customers, we accept purchase cards, purchase orders, and agency checks.

DOAS Surplus can assist you in making informed disposal decisions. We offer on-site visits to recommend disposal options, staff training for online sales. We want to help you save time and money. Contact us!